

# Wickham Community Tennis Club

Minutes of a meeting held at 4pm on Tuesday 17<sup>th</sup> July 2012 at Warwick House.

**Present:** Adrian Baskerville (Chairman), Nicki Oliver (Secretary),  
Adrian Keen (Treasurer), Alan Eddis, Therese Evans, Robert Goulson,  
Heather Oswald

1. To receive apologies for absence **Eaon Furnell, Sue North, Patricia Raymer Sue Roger-Jones**
2. To receive declarations of interest on agenda items **Nicki declared an interest as Clerk to Wickham Parish Council the owners of the tennis courts.**
3. To approve the minutes of the meeting held on 17<sup>th</sup> May 2012 **Minutes approved.**
4. To consider the following agenda items
  - 4.1 To review coaching and club programme including teams, to receive a report from Mike Privett **The consolidated coaching sessions are now running. The ladies team is doing well but the men's is struggling to find sufficient players. A member has offered to run a mixed doubles team, offer to be passed to team manager Maggie Allen to discuss further. Mike's report was reviewed, he has suggested some changes to the school coaching delivery which need to be discussed further. Mike to be invited to meet committee members.**
  - 4.2 To receive update on Club Mark application  
To discuss, review and adopt outstanding policies and procedures:
    1. Development plan for coach
    2. Junior membership form (correct use of registers)
    3. Clubmark programme requirements
    4. Talent ID Club statement
    5. Engaging with the community
    6. Club action plan 2012.13 (based on committee members' suggestions and the LTA's grant payback requirements)
    7. Policy and procedures commitment form
    8. Using appropriate courts and equipment
    9. Coach to player ratios
    10. Sinking fund requirements**It was agreed to adopt the above policies and procedures**
  - 4.3 To discuss wish list for existing pavilion **Adrian Keen has obtained quotes for improved lighting £450 and to paint the kitchen/entrance area £190. It was agreed ask permission from the Parish Council to go ahead with this work.**
  - 4.4 To discuss wish list for proposed new pavilion **It was agreed that the existing pavilion meets the club's short term needs and a new building isn't a priority.**

4.5 To receive update on Club accounts **Heather Oswald was thanked for running the Wimbledon ballot and dealing with the finances. Mike Privett has submitted invoices for Friday Club nights, the Party in the Park promotional session and the Earn Your Stripes junior open morning.**

**The current balance is £9,270.**

4.6 To receive update on membership **There are currently 207 members, 70 of which are juniors. The club has 23 regularly competing juniors.**

**Meeting closed 6.05pm**

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