

Wickham Community Tennis Club

Minutes of a meeting held at 7pm on Thursday 1st March 2012 at Wickham Community Centre.

Present: Adrian Baskerville (Chairman), Nicki Oliver (Secretary), Alan Eddis, Eon Furnell, Robert Goulson, Sue North, Heather Oswald, Patricia Raymer

1. To receive apologies for absence **Adrian Keen, Therese Evans, Sue Roger-Jones.**
2. To receive declarations of interest on agenda items **Nicki Oliver declared an interest as Clerk to Wickham Parish Council the owners of the tennis courts.**
3. To approve the minutes of the meeting held on 10th February 2012 **Minutes approved with two clarifications: When the Coach introduces and converts a child or adult to join the Club as a full member, he will be entitled to a finders fee of £5. A discount of 10% on membership fees was agreed for those joining on 17th or 31st March open days.**
4. To consider the following agenda items
 - 4.1 To progress arrangements for the formal club open day on 31st March **The minutes of a sub committee meeting held on 27th February were received, copy below. Patricia and her team were thanked for the organisation so far. Catering still to be arranged, several suggestions to be followed up by my members, a plaque is to be fixed to the new notice board and unveiled by the LTA representative. Parish Council Chairman Angela Clear to open the courts.**
 - 4.2 To agree how to carry out the Wimbledon ballot **It was agreed that Heather would run the ballot as part of the opening event on 31st March. An email to be drafted for approval by two executive members and sent to all club members.**

Items referred to next meeting to be held on 29th March:

- 4.3 To receive update from Adrian Keen on promotion, coaching & club programme and competitions
- 4.4 To receive update on Club Mark application (needs to be achieved by end of September 2012 to meet LTA grant conditions)
- 4.5 To receive update on Club accounts
- 4.6 To receive update on membership
- 4.7 To agree accounts for payment
- 4.8 To consider any relevant recent correspondence

Next meeting 4pm 29th March at Warwick House

Meeting closed 7.55pm

Minutes of the sub committee meeting for the Open Day on the 31st March held 27th February

In attendance

Mike Privett (MP) Club Coach

Robert Goulson (RG)

Eaon Furnell (EF)

Patricia Raymer (PR)

Apologies received from Sue North who was unable to attend due to work commitments

Proposed Schedule of Events 31st March

Time	Event	Organiser ()
9 -10	Junior Tennis Programme (Coach led)	MP
10 to 11	Adult Programme (Coach Led)	MP
11 to 12	Cardio Tennis	MP
11 to 3	Catering	PR
12 to 12.30	Prepare court with seating	EF
12. 30	Unveil Plaque at notice board/ Speeches <i>Planting ceremony?</i>	RG
1pm	Exhibition Match (9 games) 1 court only	MP
2pm	Wimbledon Draw	HO

Action Points arising from Meeting

VIP

PR agreed to continue to research a prominent local (Matt Le Tissier , if agreeable can we offer honorary membership?). LTA will be sending Nick Humby FD for the LTA. Nicki Oliver will be inviting Angela Clear and the entire PC. 12 guests in total

Notice Board

This is in hand and may be in situ on the day. RG will be researching the cost of a plaque for the board for unveiling which would be incorporated into the notice board.

The agreed wording was "Wickham Community Tennis club opened March 2012 Jointly Funded by the LTA and Wickham PC" The more words the greater cost and the bigger plaque required.

Planting

RG would approach A R Roberts to see if they would provide a suitable bush to be planted by the courts.

Balloon Launch Discussed but agreed not to take any further

Catering

Catering would be for a minimum of 50, although this was a missed fund raising opportunity it was agreed that it would be difficult for the Club to sort out catering arrangements with the current facilities. Therefore local businesses would be approached to see if they would provide outside catering. Suggested names Carol Duck worth at Greens, Westland Farm and the Community Centre Café.

(Since the meeting Westlands Farm has responded positively to providing a Barbeque and Hot drinks and a gazebo this was subject to confirmation).

PR to investigate purchase of Krispy Kremes at cost for resale.

Exhibition Match

This would be on one court only MP agreed to play and arrange other players and umpire. EF to organise chairs from the Community Centre these will be stored overnight in Pavilion (EF it has been suggested since the meeting that you liaise with Sabrina Gwyn HO will provide contact details).

Wet Weather Program

The community Centre was booked if the outside is rained off. The junior and cardio events would be held indoors. The speeches / Wimbledon ballot could also be made there.

Wimbledon Ballot

It was agreed that it would be useful to do this in the event of bad weather and this could be done immediately after the opening ceremony if we were in the Community Centre. If outside this can be done concurrently when the exhibition match is running with an announcement at the end or alternatively as a separate event depending on timings. Action Point for HO

Other Matters Arising

Membership Packs

HO has been contacted with regard to amending the membership form to ensure it complies with the data sharing requirement. This should be done before the next open morning on the 17 March. PR agreed to help at the next opening morning on the 17th March (I shall be wearing green shamrock optional) with potential members.

The new form will be handed to potential members along with the tennis program and Easter Camp invitation.

10% discount to be offered to those joining either on the opening morning or on the opening day this was agreed at the last committee meeting.

P Raymer

27.02.2012