

Wickham Community Tennis Club

Minutes of a meeting held at 5pm on Thursday 11th September 2014 at Knowle Village Hall.

Present: Simon Barry [Chairman], Nicki Oliver [Secretary], Alan Ediss, Robert Goulson, Sue North, Sue Roger-Jones [Parish Council representative].

1. To receive apologies for absence **Therese Evans, Adrian Keen, Richard Watson.**
2. To receive declarations of interest on agenda items **Nicki is also Clerk to Wickham PC, owner of Wickham tennis courts.**
3. To approve the minutes of the meeting held on 16th July 2014 **Minutes approved.**
4. To review club activities:
 - 4.1 To approve the new coaching contract between WCTC and Active Academy (AA) **The contract, as circulated prior to the meeting, was agreed after lengthy discussion about the exclusivity clause. It was agreed that this should not prevent delivering coaching required to meet the needs of members. Action Simon and Chris to sign.**
 - 4.2 To receive and discuss a report on the Wickham and Knowle coaching programme and other sessions from AA Proprietor Chris Hull **A report from Chris Hull was circulated prior to the meeting.**
 - 4.3 To receive and discuss a report on Bishops Waltham coaching programme and other sessions from Adrian Keen **A newsletter was circulated prior the meeting. The Committee members congratulated Adrian and Richard on the progress made at Bishops Waltham.**
 - 4.4 To review the Club's programmes to ensure they are meeting the needs of all members, to identify any additional coaching requirements **It was agreed to survey members to see if there are any extra coaching needs. It was also agreed to hold regular open days to showcase the coaching skills employed by the Club and also to hold further team training sessions as part of the open days. Sue mentioned that Alice Robson has been selected by Judy Murray to train to encourage girls to take up tennis. It was agreed that the Club should look at ways to widen participation by girls.**
 - 4.5 To review the roles of the Chairman, Treasurer and Secretary, confirm lines of communication and where the committee must approve proposals before action is taken **It was agreed that meetings were preferable to email discussions, Nicki to set up dates for meetings every six weeks for the next 12 months.**

The need for an EGM to formally elect officers was acknowledged and will be organised if required by members.

4.6 To discuss a proposal to take part in the Taste of Wickham Festival to promote WCTC and its activities **It was agreed to take part in the event and to provide street tennis activities based in The Square. Active Academy's coaches Hannah and Adam to host the morning events, Adrian and Robert the afternoon. Leaflets to be available to promote the club and sessions at all venues. Contact details of potential members and participants to be collected.**

4.7 To discuss and agree a communication protocol for the committee and a strategy for Club communications to members **It was agreed to set up a Facebook group for members to compliment the Facebook page run by Chris Hull. The new group will need to be monitored and inappropriate posts removed.**

4.8 Proposal to assist Adam Moore achieve a Level 2 coaching qualification in return for volunteer time for the Club. **It was agreed to support Adam's training as a 'home grown coach' and to research grant opportunities to help with funding.**

4.9 Review and update all ClubMark documents **Refer to next meeting, Simon and Nicki to progress.**

5. To receive update on Club accounts – mid year income and expenditure accounts to be circulated prior to meeting **Adrian to be asked to circulate by the end of September. Bank balance at 10th September £15,563.14. It was agreed to pay the sinking fund for 2014 to the Parish Council. It was also agreed to pay the costs of flowers etc for the recent open day.**
6. To receive update on membership **Richard circulated a report prior to the meeting: there are currently 310 members of which 110 are juniors and 26 are from Bishops Waltham. There are 134 new members and 100 old members who have not renewed. Subscription income for the year to date is £7,978.75. Richard was thanked for administering the memberships.**

It was agreed to repeat the offer of free memberships for Wickham CE Primary children for 2014/15.

It was also agreed that memberships should be half the full year cost from 31st October.

Meeting closed 7.10pm