

Wickham Community Tennis Club

Minutes of a meeting held at 11.30am on Tuesday 22nd April 2014 at Knowle Village Hall.

Present: Adrian Baskerville, Adrian Keen, Nicki Oliver, Simon Barry, Alan Ediss, Thérèse Evans (Parish Council representative), Robert Goulson, Chris Hull, Sue North, Sam Marston.

1. To receive apologies for absence **Richard Watson, Sue Roger-Jones (Parish Council representative)**
2. To receive declarations of interest on agenda items **None.**
3. To approve the minutes of the meeting held on 24th January 2014 **Minutes approved.**
4. To consider the following agenda items referred from the February AGM
 - 4.1 To elect Chairman of the Club **Simon Barry proposed.**
 - 4.2 To elect Secretary of the Club **Acting: Robert Goulson and Sue North proposed.**
 - 4.3 To elect Treasurer **Adrian Keen proposed.**
 - 4.4 To elect Membership Secretary **Richard Watson proposed.**
 - 4.5 To elect Team Secretary **Robert Goulson proposed.**
 - 4.6 To elect Committee members **Alan Eddis plus two Parish Council representatives.**

Above to be formalised at the next EGM.

Adrian Baskerville and Nicki Oliver confirmed their retirement and were thanked for their roles establishing the courts and new club during the last three years.

5. To review club activities:
 - 5.1 To receive report on coaching programme, school visits and other sessions from Chris Hull **Chris is providing tennis through Active Academy to a number of local schools, this is providing additional children at the club coaching sessions.**

The Saturday morning sessions are well attended, the Thursday sessions are full.

There is some demand for daytime sessions which will be arranged if feasible.
 - 5.2 To review club and team programme **An extension to the current Tuesday session is proposed with a rebrand as Match Play from 6-9pm for improvers (not coach led.)**

The proposal from Chris for daytime sessions were supported.

It was agreed to let the courts to Wykeham House School for five sessions a week during the summer term.

A successful Easter tennis event was held on bank holiday Monday and was attended by over 40 children. Thanks to Sam Marston for organising.

The Committee confirmed a continuing commitment to the Wickham after school club despite low attendance.

The Wimbledon Ballot was carried out using the LTA's online system which has proved very successful and easy to operate. Payments for tickets are made directly to the LTA so no concerns for the Treasurer about cash flow through the Club.

Pay rates for the Head Coach to be reviewed.

Congratulations to Adrian Keen who was awarded Winchester City Council's Mayor's Award for services to the Club.

5.3 Update on revival of Bishops Waltham Tennis Club Junior coaching sessions are starting on 4th May. There is no financial commitment for Wickham Tennis Club for these activities.

5.4 Review whether Club has any HMRC issues The Club has CASC status which exempts it from corporation tax. A second opinion on employer/employee coach issues to be sought. Action Adrian Keen.

5.5 To receive marketing and communication proposals Sam Marston to assist with the production and co-ordination of Club communications.

A proposal for a bi-monthly newsletter was discussed. Notice boards to be kept updated. First newsletter to include an explanation of how Bishops Waltham courts fit into the Club's organisation.

A stand at the Parish Assembly was suggested.

5.6 Review and update all ClubMark documents This is quite urgent, minor amendments needed to keep documents up to date. Action Simon.

6. To receive update on Club accounts – end of year accounts and business plan proposals for 2014/15 Balance at the 31st March £13,831 of which £2,300 is membership renewals.

7. To receive update on membership Membership renewals are still being made, report on numbers to be made at the next meeting.

Next meeting 6pm Thursday 5th June at Knowle Village Hall

Meeting closed 1.50pm

