

Wickham Community Tennis Club

Minutes of a meeting held on Monday 26th September 2016 at 7.30pm at Wickham Community Centre.

Committee members present: Alan Ediss (Chairman), Nicki Oliver Secretary, Adrian Baskerville, Therese Evans, Robert Goulson, Lyse Lemieux, Sue North

1. To receive apologies for absence **Adrian Keen, Sue Roger-Jones.**
2. To receive declarations of interest on agenda items **None.**
3. To approve the minutes of the meetings held on 21st September 2016
Minutes approved.
4. To consider the following agenda items
 - 4.1 To appoint Chairman for the remainder of the club year **Alan Ediss appointed.**
 - 4.2 To appoint Secretary for the remainder of the club year **Nicki Oliver appointed.**
 - 4.3 To appoint Club Development / Coach Liaison Officer(s) for the remainder of the club year **Adrian Baskerville, Adrian Keen and Sue North appointed.**
 - 4.4 To review club activities:
 - 4.4.1 To receive report on coaching programme, school visits and other sessions from Chris Hull **Report from Chris Hull circulated. Coach Liaison Officers to meet and discuss current and future club coaching plans & the contract with Active Academy.**

An invoice for lunch time coaching at Wickham CE Primary has been received. The committee were unaware that this was taking place. School to be contacted for details.

Chris Hull has asked if line markings can be added to the court for orange ball players. It was agreed to decline the request on this occasion. Also Chris to be asked not to use masking tape to mark out courts, there are a number of removable line systems available.

4.4.2 To review club and team programme **This will be included in the remit for the Coach Liaison Officers.**

4.4.3 To review club communication: email, newsletters, Facebook, Clubspark **It was agreed that club officers should be the only administrators of Clubspark and Facebook.**

Letter to thank Simon and Emma Barry for their time in office to be sent. Action Nicki.

Email to go out to members to advise of the changes in committee roles. Action Nicki.

- 4.5** To receive update on club accounts Current bank balance £17,009.94. **It was noted that the outgoing chairman has made an unauthorised payment to Active Academy. New chairman to ask for the funds to be returned to the account to enable the invoice to be properly considered by the committee.**
- 4.6 To agree priorities, aims and objectives for 2016/17 to enable the business plan to be drafted/updated **Refer to next meeting.**
- 4.7 To receive update on plans for a club house **Draft plans have been prepared by the Parish Council for an extension to the pavilion to create a club room with kitchen and disabled WC.**
- 4.8 To receive update on membership **Refer to next meeting, access to Clubspark needed.**
- 4.9 Communications from members **Refer to next meeting, access to email system needed.**

Meeting closed 8.50pm

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